

**BUILDING & GROUNDS COMMITTEE MEETING  
MINUTES**

November 22, 2021

**Members Present:** Brad Miller, Pam Deppe, Paul Truax

**Members Absent:** Vera Small, Jeff Thomas

**Others Present:** Byron Deaner, Brian McFadden, Jeff Wilhite, Denise E. McCrady (Secretary)

Chair Deppe called the meeting to order at 5:02 p.m.

A motion to approve the minutes from September 27, 2021 was made Truax and seconded by Miller. Motion carried (3-0).

Byron Deaner, Facilities Manager, requested approval of a new hire. A motion to approve the request was made by Miller and seconded by Truax. Motion carried (3-0).

Under Old Business, Byron Deaner reported on two Emergency Purchase Orders.

Brian McFadden, County Administrator, reported that he will approve the change orders on the various construction projects and will report on those change orders to the Committee.

A motion to accept the Purchase Reports was made by Miller and seconded by Truax. Motion carried (3-0).

In the absence of Josh Langfelder, Recorder, Truax made a motion to approve the Recorder's Resolution and two purchase orders, with Miller seconding the motion. Motion carried (3-0).

There was no Public Comment.

A motion to adjourn was made by Miller and seconded by Truax. Motion carried (3-0).

Meeting adjourned.